

## Boart Longyear Limited ABN 49 123 052 728

26 Butler Boulevard, Burbridge Business Park Adelaide Airport South Australia 5950, Australia Tel: +61 8 8375 8375 • Fax: +61 8 8375 8498 www.boartlongyear.com

22 April 2021

Dear Shareholders

On behalf of the Directors of Boart Longyear Limited (**Boart Longyear** or the **Company**), I am pleased to invite you to participate virtually in the Annual General Meeting (**AGM** or **Meeting**) of Boart Longyear. In light of the restrictions due to the COVID-19 pandemic, the AGM will be held virtually via our online platform only at <a href="https://agmlive.link/BLY21">https://agmlive.link/BLY21</a>. The Notice of Meeting (**Notice**) setting out the business to be conducted at the AGM can be viewed or downloaded at <a href="https://www.boartlongyear.com/company/investors/virtual-agm-2021/">https://www.boartlongyear.com/company/investors/virtual-agm-2021/</a>.

The online AGM will be held at **9.00am on Wednesday**, **26 May 2021 (AEST)**. Shareholders will be able to participate in our AGM by:

- joining the AGM in real time via our online platform at <a href="https://agmlive.link/BLY21">https://agmlive.link/BLY21</a> and listening to our presentations;
- asking questions of the Board, our external auditor, and our Directors standing for re-election:
  - o before the AGM, lodging questions online at https://www.linkmarketservices.com.au; and/or
  - o during the AGM via our online platform; and
- voting on the resolutions to be considered at the AGM either by lodging the enclosed Voting Form before the AGM or by voting online during the AGM

or by a combination of these steps.

We recommend logging onto our online platform at least 15 minutes prior to the scheduled start time for the Meeting using the following instructions:

## To log in:

- 1. Enter https://agmlive.link/BLY21 into a web browser on a computer, mobile or other online device.
- 2. Enter your unique access details:
  - **Shareholders** will need their Securityholder Reference Number (**SRN**) or Holder Identification Number (**HIN**), which is printed at the top of the Voting Form.
  - Proxyholders will need their proxy code which Link Market Services will provide via an email no later than 24 hours prior to the Meeting.

Enclosed is the Voting Form and a prepaid return envelope. To review and download the **Notice of Meeting**, **Explanatory Memorandum** and **Virtual Meeting Online Guide**, please go to <a href="https://www.boartlongyear.com/company/investors/virtual-agm-2021/">https://www.boartlongyear.com/company/investors/virtual-agm-2021/</a>.

The Notice explains in detail the items of business you will be asked to consider at the AGM. You should carefully read the Notice and Explanatory Statement before deciding how to vote on the resolutions.



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You are also encouraged to submit any questions you may have in writing in advance of the AGM, online at www.linkmarketservices.com.au, prior to 5:00pm (Sydney time) on 17 May 2021.

On behalf of the Board, I would like to thank you for your continued support during the year.

Yours faithfully

Kevin McArthur

Chair

## **Enclosures:**

- Voting Form to be completed if you would like to be virtually represented at the AGM by a proxy. Shareholders are encouraged to use the online voting facility that can be accessed on Boart Longyear Limited's share registry's website at <a href="www.linkmarketservices.com.au">www.linkmarketservices.com.au</a> to ensure the timely and cost effective receipt of your Voting Form;
- 2. Reply Paid Envelope for you to return the Voting Form.